



National Postal Mail Handlers Union-Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, VA 23230-3533

Felandria A. Jackson, President

Leslie Hamlett, Treasurer

Eugene Horton
Vice President

Dwight Burnside
Recording Secretary

Cynthia Brown
North Carolina

Mike Perry
Maryland

Lamar Grigsby
Washington, DC

Richard Mason
Virginia

Nathan Fields
West Virginia

OFFICIAL MINUTES

Executive Board Meeting

National Postal Mail Handler's Union - Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, Virginia 23230 - 3533

May 15, 2017

In attendance:

Felandria Jackson - Local President

Leslie Hamlett - Treasurer

Calvin Vines - Vice President

Dwight Burnside - Recording Secretary

Cynthia Brown - NCSEBM

Mike Perry - MDSEBM

Lamar Grigsby - DCSEBM

Richard Mason - VASEBM

Nathan Fields - WVSEBM

The meeting of the Executive Board of Local 305 was called to order by President Jackson at 4:30pm. Invocation was given by Vice President Calvin Vines and the roll call was conducted by Recording Secretary Burnside.

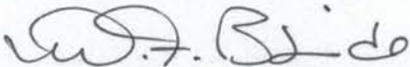
Executive Board Meeting Agenda Items:

- President Jackson welcomed the Board, discussed the Agenda and the purpose for the meeting being held in Greensboro, North Carolina. President Jackson outlined the objectives and expectations for the tours of the Greensboro NDC and PDC. The following agenda items apply to the facility tours and were discussed in detail:
 - Assessment of grievance activities
 - Review records
 - Engaging the membership
 - Inspection of facilities
 - Attending the Branch Meeting

- President Jackson briefly discussed the Board's duties and responsibilities.

With no further business to discuss on this day, the meeting was officially adjourned.

Always in Your Service;



Dwight F. Burnside
Recording Secretary



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OFFICIAL MINUTES

Executive Board Meeting

National Postal Mail Handler's Union - Local 305

4907 Fitzhugh Avenue, Suite 100

Richmond, Virginia 23230 - 3533

May 16, 2017

In attendance:

Felandria Jackson - Local President

Leslie Hamlett - Treasurer

Calvin Vines - Vice President

Dwight Burnside - Recording Secretary

Cynthia Brown - NCSEBM

Mike Perry - MDSEBM

Lamar Grigsby - DCSEBM

Richard Mason - VASEBM

Nathan Fields - WVSEBM

The meeting of the Executive Board of Local 305 was called to order by President Jackson at 9:39am. Invocation was given by Vice President Calvin Vines and the roll call was conducted by Recording Secretary Burnside.

REVIEW OF MINUTES:

The Executive Board minutes for Feb. 23, 2017, Telecom Minutes from Mar. 17th and April 11th, 2017 were distributed for the Boards review. As result of the review the following motions were made:

- **WVSEBM Nathan Fields made a motion to accept the Feb. 23, 2017 minutes as written.** The motion was seconded by VASEBM Richard Mason and moved forward unanimously.
- **Vice President Calvin Vines made a motion to accept the Mar. 17, 2017 minutes as written.** The motion was seconded by DCSEBM Lamar Grigsby and moved forward unanimously.
- **DCSEBM Lamar Grigsby made a motion to accept the April 11, 2017 minutes as written.** The motion was seconded by Treasurer Leslie Hamlett and moved forward unanimously.

OLD BUSINESS:

The Board briefly discussed previous issues and concerns to include the following:

- **Back to School Projects** – Information for participation for the upcoming school year will be forthcoming. Branch Presidents are encouraged to notify and consider members that might be interested in participating in committees.
- **VEBA Death Benefits Plan** – Presidents Jackson informed the Board that the Local still had not received updated death benefits forms. Branch Presidents are encouraged to notify the membership and forward all updated forms to the Local. This action should be taken sooner rather than later for obvious reasons.

NEW BUSINESS:

President Jackson reminded and discussed with the Board how important it is to be clear and transparent with the membership and Board members going forward. It is imperative that we all hold ourselves accountable for our customer service responsibility and proper representation of ourselves, the membership and the Local.

- **CAD Dept.** – President Jackson discussed with the Board the state of the Contract Administration Department at the Local. After the discussion, the following motion was made:

President Jackson made a motion to the Board to approve the hire of Mr. T. J. Branch as the Contract Administration Department (CAD) Manager for Local 305. The motion was seconded by Treasurer Leslie Hamlett and moved forward unanimously by roll call vote. (See Attached)

- Advocacy Training – The Board was notified that new Advocates will be trained to properly fill the ranks. (Ref. Oct. 26, 2016 Official Minutes page 3 of 4) Training is scheduled to begin in July of 2017.
- Local Training – The CAD is preparing to provide training to assist the field with issues concerning reversions, excessing and understanding the Function 1 scheduler. The initial training will begin with the Board, then the Council as needed.
- SAMLU – Local 305 will be the designated host for the upcoming SAMLU in Washington D.C. scheduled for Aug. 24 – 26, 2017. The Board will be considering suggestions for gifts and a Local presentation for the visiting Locals and National Officers. The Board will revisit this issue at this next meeting.
- Scholarships – The Awards process has been completed and notifications will be forthcoming, pending appeals.
- Newsletter – Web site updates and newsletter information have been temporarily put on hold due to the high volume of issues and unforeseen circumstances. Steps are being considered to make the overall process more consistent and efficient.
- Legal Issues – President Jackson briefly discussed the legal issues the Local is currently dealing with that may involve the Attorney. There are currently three (3) cases pending.

CAD REPORT

Pre-arbitrations have been very successful. To date most cases have been settled, four (4) cases have gone to arbitration and one (1) case has been withdrawn.

FINANCIAL REPORT

Treasurer Hamlett provided VEBA Balance Sheets and the Profit & Loss documentation from Jan. 01, 2017 through May 15, 2017 for the Board's review. Treasurer Hamlett discussed the documentation presented in detail for the Board's understanding. As result the following motion was made:

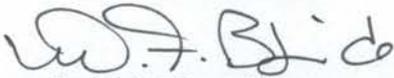
DCSEBM Lamar Grigsby motion to accept the Financial Report as presented. The motion was seconded by MDSEBM Perry and moved forward unanimously.

FACILITY TOURS:

The Board's purpose for meeting in Greensboro, N.C. was to tour both the Greensboro NDC and PDC facilities to assess the overall grievance activity, review records, speak to the membership and inspect the buildings. The Board began facility inspections immediately following the meeting.

With no further business to discuss on this date, DCSEBM Lamar Grigsby made a motion to adjourn the meeting. The motion was seconded by VASEBM Richard Mason and carried forward unanimously.

Always in Your Service;

A handwritten signature in black ink, appearing to read "D.F. Burnside". The signature is fluid and cursive, with the first name "D.F." and the last name "Burnside" clearly distinguishable.

Dwight F. Burnside
Recording Secretary



Executive Board of Local 305 Union

ROLL-CALL VOTE

May 16, 2017

Date

Motion: President Jackson made a motion to the Board to approve the hire of Mr. T. J. Branch as the Contract Administration Department (CAD) Manager for Local 305.

Made By: President Jackson

Seconded: Treasurer Leslie Hamlett

<u>Felandria Jackson</u>	<u>President</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>
<u>Calvin Vines</u>	<u>Vice President</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>
<u>Leslie Hamlett</u>	<u>Treasurer</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>
<u>Dwight Burnside</u>	<u>Secretary</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>
<u>Nathan Fields</u>	<u>WVSEBM</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>
<u>Michael Perry</u>	<u>MDSEBM</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>
<u>Lamar Grigsby</u>	<u>DCSEBM</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>
<u>Richard Mason</u>	<u>VASEBM</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>
<u>Cynthia Brown</u>	<u>NCSEBM</u>	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	ABST <input type="checkbox"/>

Decision: Unanimous



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OFFICIAL MINUTES

Executive Board Meeting

National Postal Mail Handler's Union - Local 305

4907 Fitzhugh Avenue, Suite 100

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May 17, 2017

In attendance:

Felandria Jackson - Local President

Leslie Hamlett - Treasurer

Calvin Vines - Vice President

Dwight Burnside - Recording Secretary

Cynthia Brown - NCSEBM

Mike Perry - MDSEBM

Lamar Grigsby - DCSEBM

Richard Mason - VASEBM

Nathan Fields - WVSEBM

The meeting of the Executive Board of Local 305 was called to order by President Jackson at 12:00pm and the roll call was conducted by Recording Secretary Burnside.

FACILITY TOUR(s):

The Board began this day with a continuation of facility tours and inspections. The Board proceeded to the Greensboro P&DC to assist with the grievance activity, review records and participate in their Quarterly Branch Meeting.

ANNUAL AFFAIRS:

The Board briefly discussed the budget for the 2017 Annual Affair gifts. It was determined that the budget will remain the same as the previous year, up to \$600.00 per facility. (Ref. July 06, 2016 Official Teleconference Minutes)

MEMBERSHIP GIFTS:

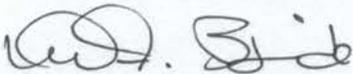
The Board discussed purchasing Jackets for the entire membership. As result of this discussion the following motion was made:

President Jackson proposed a motion to the Board to approve the cost of Jackets for the membership up to \$50,000.00. The motion was seconded by Vice President Calvin Vines and carried forward unanimously.

All members must be in good standing and appear on the dues check-off list on or before October 1, 2017 to qualify.

With nothing further to discuss, the meeting of the Executive Board of Local 305 was officially adjourned at 6:15pm.

Always in Your Service;



Dwight F. Burnside
Recording Secretary