



# *National Postal Mail Handlers Union-Local 305*

4907 Fitzhugh Avenue, Suite 100

Richmond, VA 23230-3533

*Felandria A. Jackson, President*

*Lafon Robinson, Treasurer*

Joseph Page  
*Vice President*

Marcus Anderson  
*Recording Secretary*

Cynthia Brown  
*North Carolina*

Mike Perry  
*Maryland*

Demetria Spratley  
*Washington, DC*

Marvin Simpson  
*Virginia*

James Beane  
*West Virginia*

## ***OFFICIAL MINUTES Executive Board Meeting December 5, 2024***

### **In Attendance:**

**Felandria Jackson -**

**Joseph Page -**

**Lafon Robinson -**

**Marcus Anderson-**

**Cynthia Brown -**

**Marvin Simpson -**

**Demetria Spratley -**

**Mike Perry -**

**James Beane -**

**Local President**

**Vice President**

**Treasurer**

**Recording Secretary**

**NCSEBM**

**VASEBM**

**DCSEBM**

**MDSEBM**

**WVSEBM**

The Executive Board Meeting for NPMHU Local 305 was called to order by Vice President Joseph Page at 10:41 a.m. The roll call was then conducted by Recording Secretary Marcus Anderson.

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## **INVOCATION**

Invocation was delivered by Local Treasurer Lafon Robinson.

## **REVIEW OF MINUTES**

Local 305 Executive Board Meeting Minutes from September 4, 2024, were provided for review and discussion. A change was made to page 3 of the minutes by correcting “Mid-Sea” to reflect “Mid-C”. The following motion was then made:

**Motion:** *DCSEBM Demetria Spratley moved to accept the September 4th Executive Board Meeting Minutes with changes. The motion was seconded by WVSEBM James Beane and moved forward unanimously.*

## **OLD BUSINESS**

- **LABOR CHARGES:** Five (5) labor charges were received from the field, while one (1) was filed by the Local Office. Of those received from the field, one (1) was resolved through settlement agreement.
- **PRE-ARBS:** President Jackson informed the Board that sixty-seven (67) cases have been successfully settled through pre-arb.
- **ANNUAL MEMBERSHIP APPRECIATION:** President Jackson stated that all approved annual membership appreciations have been completed.
- **BRILLAND COURT:** An electrician is scheduled to come out on December 12<sup>th</sup> to check the circuit breaker box and outlets.
- **PAC:** President Jackson asked the Board to give what they can to the PAC. Contributions to the PAC will also be addressed with the Council.
- **RPDC/S&DC(s):** Updates on the RPDC(s) and S&DC(s) throughout the Local was given by President Jackson

## **NEW BUSINESS**

- **2025 BUDGET:** President Jackson discussed a few new items she would like to incorporate into the budget for the upcoming year. This included OWCP training for the Board and Council, along with some additional training for the chief and regular stewards around the Local. The salary of office staff worker Mark Parker was brought before the Board, as well as the upcoming SAMLU in April for discussion. As a result of these discussions the following motions were made:

**Motion:** *MDSEBM Mike Perry moved to give Mark Parker a 10% raise effective pay period 1 of year 2025. The motion was seconded by President Jackson and moved forward by unanimous roll call vote.*

**Motion:** *President Jackson moved to cover all cost associated with the upcoming SAMLU in New Orleans, scheduled for April of 2025. The motion was seconded by DCSEBM Demetria Spratley and moved forward by unanimous roll call vote.*

- **TASK FORCE:** Vice President Page gave a detailed report on the facility visits conducted by the Local 305 Task Force.

- VEBA: President Jackson is awaiting cost estimates for the printing of updated VEBA handbooks.
- MHBP: DCSEBM Demetria Spratley gave an update on MHBP open season and health fair activity.

### **CAD REPORT**

Local Treasurer Lafon Robinson provided an overview of the CAD's activities from September 1, 2024, through November 30, 2024.

- PRE-HEARING PROCESS (60 DAY REVIEW): There have been no official meetings during this time.
- PRE-ARBITRATION MEETING(S): President Jackson and the Manager of Labor Relations for North Carolina resolved sixty-seven (67) cases in the North Carolina area.
- CONTRACT ATTACK TEAM (CAT TEAM): The CAT Team met on October 21<sup>st</sup> & 22<sup>nd</sup>. The remaining twenty-four (24) of fifty-eight (58) cases were reviewed.
- ARBITRATIONS: None
- ARBITRATION AWARDS: None

### **FINANCIAL REPORT**

Treasurer Robinson provided the Board with copies of the Profit & Loss Balance Sheets, and Bank Statements from the General Fund and VEBA Trust accounts from September 1, 2024 – November 30, 2024, for review and discussion. A line-by-line accounts review, and explanation was then conducted by Treasurer Robinson. As a result of this review and discussion the following motions was made:

**Motion:** *Recording Secretary Marcus Anderson moved to accept the financial report. The motion was seconded by President Jackson and moved forward unanimously.*

### **STATE REPRESENTATIVES REPORT**

General reports and concerns were then provided by each State Representative for their individual installations.

***With no further business on this date, President Jackson made a motion to adjourn the meeting. The motion was seconded by Treasurer Robinson and moved forward unanimously. The Executive Board meeting of Local 305 was officially adjourned at 4:03 p.m.***

*Respectfully Submitted,*



**Marcus D. Anderson**  
Recording Secretary  
NPMHU – Local 305